



Bristol Free School
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Headteacher: Mrs S. King

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Dear Parent/Carer

Pupil Premium Funding For Children Adopted from Care

Schools receive **£2,570** per year for each student up to Year 11 who is recorded on the school census as no longer looked after by a local authority (LA) in England and Wales because of:

- Adoption
- A special guardianship order
- A child arrangements order (previously known as a residence order)

In order for the school to be able to claim Pupil Premium funding for its eligible students, parents need to inform the school and provide supporting evidence to the school **before Monday 30 September**. Full details from the Department for Education is below.

How to prove eligibility

People with parental responsibility are responsible for declaring their child's status to your school.

Parents must provide supporting evidence, such as a photocopy of the adoption order, and confirm the child was previously in care in England or Wales.

Sensitive information on the evidence may be concealed, such as the name of the birth parents.

The only crucial information that the school must be able to see on an adoption order is:

- The child's name (since they were adopted); and
- The name of the agency they were originally adopted from
- If parents are unable to provide an adoption order, they can get a letter from the LA that originally looked after the child.

Thank you in advance for your help to ensure that the school can access this important pupil premium funding entitlement to help support the needs of our students in school. This can range from interventions to financial support for activities and more information is available on our website.

Please be assured that any information provided will be dealt with in the strictest confidence and will be used for this purpose only.

Yours sincerely

Mrs S King
Headteacher

